

**INVITATION FOR EXPRESSION OF INTEREST
(EOI)**

For

**Supplying Books to College Library,
GDC Kunjwani/ Sainik Colony, Jammu
2026-27**

Last Date of Submission of EOI Proposal: 22-10-2026 (Thursday, 3:00 PM)

Opening of EOI Proposal: 23-10-2026 (Friday)



Office of the Principal

प्राचार्य का कार्यालय

GOVT. DEGREE COLLEGE KUNJWANI / SAINIK COLONY, JAMMU

Prof. (Dr.) Maniesha
Kohli
प्रधानाचार्य / Principal

राजकीय महाविद्यालय कुंजवानी / सैनिक कॉलोनी, जम्मू
"Affiliated to University of Jammu"
"जम्मू विश्वविद्यालय से संबद्ध"



दूरभाष/ Phone
9419862447

No: GDC/KS/26/617

Date: 12-10-2026

Invitation for Expression of Interest

Subject: Expression of Interest for supplying books to Govt. Degree College Kunjwani/ Sainik Colony, Jammu.

The Principal, Government Degree College Kunjwani/ Sainik Colony, Jammu invites sealed Expression of Interest (EOI) from vendor(s)/Supplier(s)/distributor(s) who are registered members of Association of Indian Publishers and Book Suppliers(AIPBS) or Federation of Publishers and Book Sellers Association of India (FPBAI) for the "Procurement of Books for Government Degree College Kunjwani/ Sainik Colony, Jammu for the Academic Session 2026-27 as per the details given in the EOI documents (EOI Form, Terms & Conditions of EOI Notice) uploaded on college website.

Interested vendors may submit their Expression of Interest (EOI) along with the required documents in a sealed envelope clearly marked "EOI for Supply of Library Books to the Office of the Principal, Government Degree College Kunjwani/Sainik Colony" accompanied with a CDR of Rs. 5000/- (Rs. Five Thousand only) on or before 22-10-2026 during working hours.

No Application Fee will be charged from the vendor(s)/Supplier(s)/distributor(s).

For Further details visit official website of the college.

Sd/
Principal

General Terms & Conditions

A. Instructions:

1. Interested vendor(s)/supplier(s)/distributor(s) should submit their response in the prescribed format, in sealed envelope super scribing – Expression of Interest for Supplying of Books to Principal GDC Kunjwani/Sainik Colony Jammu.
2. The response should be signed by an authorized signatory of the vendor(s)/Supplier(s)/distributor(s) bearing his/her full name and status, clearly indicated below the signature along with the official seal of the firm.
3. Incomplete EOI responses will not be considered. EOIs not in proper format or EOIs without appropriate and supporting documents and **EOIs RECEIVED AFTER LAST DATE OF SUBMISSION** will be summarily rejected.
4. At any given point of time, if any of the documents furnished by the vendor(s)/supplier(s)/distributor(s) is found to be false, it would be deemed to be a breach of terms of contract making the concerned firm liable for legal action, besides termination of its contract.
5. No canvassing or repeated communication should be made with the office.
6. The vendor(s)/supplier(s)/ distributor(s) are required to agree to supply as per the institute's "General Terms & Conditions" for supply of books as stipulated here.
7. Blacklisted vendor(s)/supplier(s)/ distributor(s) need not apply.
8. For any query pertaining to this document, correspondence may be made to: gdc.kunjwani@jk.gov.in.

B. Eligibility Criteria;

The vendor(s)/supplier(s)/ distributor(s)/, who want to submit EOI should meet the following minimum eligibility criteria:

1. Must be registered with the Federation of Publishers & Booksellers Association of India/Association of Indian Publishers and Booksellers for the year 2026-27
2. Must have experience of supplying books to educational institutions (colleges) in Jammu & Kashmir/ India.
3. Must have submitted Income Tax Return for last three years.
4. Filled in declaration as per the format enclosed.
5. Must have registration certificate (Form C) of J&K Government Shops and Establishment Act,

All the required documents to be sent Original / Photocopy (In person or by registered post) before last date on the address

The Principal
Government Degree College
Kunjwani/ Sainik Colony, Jammu
180010,

Superscripted as "Expression for Interest for Supply of Books"

C. Terms & Conditions:

1. The Committee constituted for scrutiny and shortlisting, reserves the right to accept/reject any or whole EOI without assigning any reason at any stage.
2. Empanelment shall be purely done on the basis of highest discount rates offered and fair track record of the vendor.
3. The contract shall be valid for the financial year 2026-27.
4. The registration/empanelment of a vendor does not confer any right to the vendor to supply books. The purchase order shall depend upon requirement of the institute & confirmation of supply by the vendor(s)/supplier(s)/distributor(s) as and when requested by the library.
5. The purchase orders will be sent through e-mail only.
6. Exchange rate for foreign currency shall be calculated as per Bank Rate declared by Reserve Bank of India (RBI). The Proof of conversion rates in Indian Currency shall be supplied by the firm.
7. The vendors(s)/suppliers(s)/distributor(s) shall supply books/other items free of postage, packing and forwarding charges to GDC Kunjwani/ Sainik Colony, Library.
8. Bill should be in triplicate and in the name of Principal, GDC Kunjwani/ Sainik Colony, attached with the copy of recommended book list provided by the college. The order number and date must be mentioned against all submitted bills. If the price of the book is not printed on the books, the vendors(s)/suppliers(s)/distributor(s) has to attach signed and stamped price proof of the book from the publisher's catalogue.
9. The college shall not make any advance payment to the vendors(s)/suppliers(s)/distributor(s) for the orders made by the college. The Payments shall be released by the college against the bills received from the vendor(s)/ supplier(s)/ distributors(s) after having received the books in brand new and good state with satisfaction of the college within reasonable time.
10. All books supplied to the library should be as per the required bibliographic details. Any similar book/not as per the order/ defective/ damaged/specimen-copy etc. will not be received at the library. The vendors(s)/suppliers(s)/distributor(s) has to take back such books from the library at their own cost within a period of 30 days from date of supply else such books will be treated as gifted/donated books from the vendors(s)/suppliers(s)/distributor(s) to the library.
11. The college can return any/all books if the rates are found to be not genuine or tampered.
12. Empaneled vendors who fail to supply books to the college previously despite repeated reminders need not apply.
13. Hardbound editions shall be supplied/accepted only where Paperback editions are out of print.

14. The supplier shall be required to confirm the receipt of supply order within 5 days and supply the Books within 14 days from the date of Dispatch of supply order. Non adherence to time line shall be presumed that supplier is not interested in execution of order and the order shall be cancelled without any notice.


Principal
Govt. Degree College
Kunjwani/Sainik Colony
Jammu

Annexure A

DECLARATION

(To be submitted on letterhead of the supplier/vendor/distributor)

The Principal
Govt. Degree College
Kunjwani/Sainik Colony, Jammu

Sub: Submission of expression of interest (EOI) for supplying books to GDC Kunjwani/Sainik Colony, Jammu.

Respected Madam,

Having examined the details given in Notice/Advertisement and EOI document for the above work, I/We hereby submit the expression of interest (EOI) and other relevant information.

- i) I/We hereby certify that all the statements made and information supplied and accompanying statements are true and correct.
- ii) I/We have carefully read and understood all the eligibility criteria, general terms and conditions of the EOI document and hereby convey our acceptance of the same. I/We shall accept the final decision of short-listing of vendor(s)/ supplier(s) /distributor(s) and will abide by the rules & regulations of the Institute with regard to the registration/empanelment process of the vendor(s)/ supplier(s) /distributor(s).
- iii. I/We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply. The information/ documents furnished herewith are true and authentic to the best of my / our knowledge and belief.
- iv. I/We also authorize the authority to approach individuals, employers, firms and corporation to verify our competence and general reputation.
- v. I am/ we are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my EOI at any stage besides liabilities towards prosecution under appropriate law.
- vii. I/We shall not claim supply/purchase order of any particular subject.
- vi. That if I/We failed to supply books after getting empaneled, I/We shall not claim for release of CDR/security.

Signature of the applicant(s)
(with full address, date and office seal)

Annexure B

(Declaration For Submission of EOI)

1. Name & Full Address with Telephone No. / WhatsApp No. / E mail.
- 2) Year of Establishment
- 3) Legal status of the applicant (attach copies of original document defining the legal status)
 - a) A proprietary firm
 - b) A firm in partnership
 - c) Any other
- 4) Particulars of registration with Federation of Publishers & Booksellers Association of India. (Attach self-attested photo-copies)
- 5) Has the applicant or any constituent partner in case of partnership firm, ever been debarred/ blacklisted for competing in any institution at any time? If so, give details.
- 6) Has the applicant or any constituent partner ever been convicted by a court of law? If so, give details.
- 7) Details of GST registration & Income tax return, PAN details etc.
- 8) CDR No. & Date

Date:

Signature with seal

Annexure C

**AFFIDAVIT / UNDERTAKING BY THE BOOK SUPPLIER /
VENDOR / DISTRIBUTOR**

I, _____, S/o / D/o _____,
proprietor/authorised representative of M/s _____,
having its registered office at _____, do hereby
solemnly affirm and declare as under:

1. That I am the authorised supplier/vendor/distributor of books and other educational publications and am competent to furnish this affidavit.
2. That I have not been debarred/blacklisted by any University/ Institution/ College/ Government Organisation.
3. That all books supplied to the library of _____ College shall strictly conform to the approved list of books, purchase order, and prescribed specifications of the college.
4. That the books supplied are
 - i) academically relevant and pedagogically appropriate;
 - ii) factually accurate and supported by authentic sources;
 - iii) conforms to the curriculum and academic framework prescribed by the college;
 - iv) promotes constitutional values, responsible citizenship, scientific temper and national integration;
 - v) does not contain misleading, distorted, inflammatory, unlawful or otherwise objectionable material, including any content which directly or indirectly promotes, glorifies or legitimizes terrorism, violent extremism, secessionism, radicalization, communal disharmony or activities prejudicial to the sovereignty, unity, integrity or security of India.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Name & Signature of Deponent: _____

Date: _____

Place: _____

VERIFICATION

I, do hereby verify that the contents of this affidavit are true and correct to the best of my knowledge and belief, and no part of it is false and nothing material has been concealed therefrom.

Verified at _____ on this _____ day of _____, 2026.

Name & Signature of Deponent: _____

Date: _____

Place: _____

Solemnly affirmed and signed before me

First Class Magistrate

Seal and Signature: _____

Date: _____

Place: _____